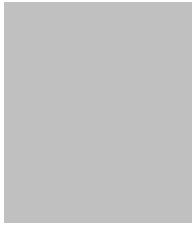



PERSONAL INFORMATION

**Arzhan Moldabayev**

 Friedrich-Wolf-Str. 25B, 23966, Wismar, Germany

 +4917637984856  +77017200192

 ArzhanMoldabayev@gmail.com

Sex Male | Date of birth 27/06/1995 | Nationality Kazakh

WORK EXPERIENCE

1 June 2017 – 1 Sepr 2018

Lawyer

Invio Logistic LLP, Almaty, Kazakhstan

<http://invio.kz>

- Drafting, analyzing and working on projects of various types of contracts, including share purchase agreements, agency agreements, contracting agreements, sale and purchase agreements, labor agreements, etc;
- Preparation of documents for registration/re-registration/reorganization of enterprises in LLP form, registration of branches/representation offices of LLP; change of LLP statistical card;
- Completing Due Diligence of project contracts in part of performance of undertakings and commercial risks.

Business or sector Logistic, Transport, Law

EDUCATION AND TRAINING

Sep 2017 – May 2019

Master double degree in Law.

Level 7

Caspian University
Seifullin 521, Almaty, Kazakhstan

- Corporate Law
- Advanced topics in Investment Law
- Contract Law
- Legal Entities

Hochschule Wismar
Philipp-Müller-Straße 14, Wismar, Germany

- Doing Business in Germany
- Comparative Civil Law
- Administrative Law
- German Law

Sep 2013 – May 2017

Bachelor degree in Law.

Level 6

KAZGUU University
8 Korgalzhyn, Astana, Kazakhstan

- Civil Law
- Corporate Law and Investments
- Business Law
- Public International Law

Sep 2016 – Jan 2017

An exchange student

The University of Bologna
33 Via Zamboni, Bologna (Italy)

- European Transport Law
- Comparative Constitutionalism
- Internet, Law, Society

Jan 2016 (2 weeks) [International multi-disciplinary Internship](#)

- The University of Lorraine
- Ile du Saulcy, Metz, (France)

PERSONAL SKILLS

Mother tongue(s) Kazakh

Other language(s)	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
Russian	C2	C2	C2	C2	C2
English	C2	C2	B2	B2	B2
Related document(s): English Certificate.pdf					
Italian	A1	A1	A1	A1	A1
Related document(s): Certificate corso di lingua Italiano.pdf					

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2 Proficient user

[Common European Framework of Reference for Languages](#)

Communication skills

- good communication skills gained through my experience as a lawyer.
- studying abroad contributes to the development of my communication skills.
- experienced at giving presentations to large audiences

Organisational / managerial skills

- leadership (responsible for a team of 8 people as a military team lead)
- organized Dialogue Platform between different universities, employers and students
- attended practical course of leadership, which included lectures, seminars and team building activity

Job-related skills

- good theoretical, methodical and practical research skills
- good knowledge of Civil and Private Law
- drafting contracts
- providing of consulting, legal opinions

Digital skills

- good command of Microsoft Office tools (word, excel, PowerPoint) and Prezi
- good command of CRM programs (Megaplan)

Driving licence B

ADDITIONAL INFORMATION

Publications

“Digitalization of Civil Law”, Scientific works of the HSL "Adilet" №1, Almaty, 2018.

“The development of the LegalTech in Kazakhstan in the sphere of legislative activity”, Bulletin of the Institute of Legislation of the Republic of Kazakhstan №3(52), 175, Astana, 2018.

- Conferences**
- International Youth Scientific and Practical Conference "The changing youth in a changing world: a view from the inside", 21-22 April 2014. Title of work: "The level of tolerance of young Kazakh people in international relations"
- Republican student's scientific conference "Steps in science", 15 April 2016. Title of work: "French Tax System"
- International Student Scientific and Practical Conference "Actual problems of private law". Conference dedicated to the 95th anniversary of the birth of Professor Yu.G. Basina, 30 March, 2018. Title of work: Digitalization of Civil Law.
- Anniversary International Scientific and Practical Conference "Civil law in the modern world: the impact on the development of national law", 17-18 May 2018. Title of work: The development of Civil Law according to world Digitalization.
- Seminars**
- "A" Step Program for HSE Graduates, Higher School of Economics, 23-27 November 2015, Astana
- "Actual issues Of National and International Law", Higher School of Law, KAZGUU University, 5 March 2016, Astana
- "English Law and Career Development", CIS London&Partners LLP, 10-11 April 2016, Astana
- Seminar-training "Ideas that change the World", Foundation of The First President of The Republic of Kazakhstan, 12-13 April, 2016
- "Emotional Intelligence" Radislav Gandapas seminars, Metropolitan Business School, 9 April 2017
- "Changes in the Tax Code of the Republic of Kazakhstan", KAZGUU Endowment Corporate Fund, 17 February 2018, Astana
- "Changes in the civil procedure legislation of the Republic of Kazakhstan. Case Review", KAZGUU Endowment Corporate Fund, 17 February 2018, Astana
- Courses**
- "Leadership Development Program", Higher School of Economics, 2016, Astana
- Leadership Academy "policy" direction, Foundation of The First President of The Republic of Kazakhstan, 6 October – 29 November 2016, Astana
- VII International Summer School on Cyber Law (ISSC), 6-10 August 2018, Moscow

ANNEXES

- diplomas.pdf;
- certificates.pdf
- English certificate.pdf
- Certificate corso di lingua Italiano.pdf.